



**Subject:** Transfer of Ownership of **System** from the Bonneville Environmental Foundation to **School**.

Dear **Appropriate Party**:

The installation of a photovoltaic (PV) system at your organization is now complete. The system is fully operational and BEF has finalized all project documentation.

Pursuant to Part 2, §A (“BEF’s Duties”) and Part 3, §A (“Facility Owner’s Duties”) of the Agreement titled “The Bonneville Environmental Foundation’s Solar 4R Schools Project Agreement with **School**,” BEF hereby grants and transfers legal ownership of the equipment to the Facility Owner (**School**), effective **Date Effective**. This letter satisfies the requirement provided in the Project Agreement that the transfer be completed by “written instrument.”

As noted in the Agreement Part 2, §A, upon this transfer BEF relinquishes “any and all rights and responsibilities associated with ownership of the PV System, but shall retain any ancillary obligations associated with this agreement.” Additionally, upon this transfer of ownership from BEF, the Facility Owner must accept “all rights and responsibilities associated with ownership of the Project” as noted in the Agreement in Part 3, §A.

This project will continue to generate clean, renewable energy for many years and should require very little maintenance. Although the installation of the project is complete, we hope that the associated educational activities will inspire students and community members for many years to come.

As always, if you have technical difficulties with the system or have other questions or concerns, please feel free to contact us for assistance. Should you desire further support with the implementation of education and/or community outreach programs, we’d be happy to assist you.

Thanks for participating in the Solar 4R Schools program!

Sincerely,

**Project Manager**  
Project Manager, PMG  
**Contact Information**